



HOCKEY NEWFOUNDLAND AND LABRADOR SCHOOL HOCKEY SANCTIONING REQUIREMENTS

The **REGISTRATION PROCEDURE** is as follows:

1. Registration will be done by every High School Hockey Team on the HNL School Hockey Team Roster Form and will list all players, coaching staff members and teacher sponsors. Players who are also playing Minor or Junior Hockey **MUST ALSO BE LISTED** and their Minor Hockey Association or Junior team identified. *When submitting High School Roster Forms, an Opt In Phrase II Form must be accompanied for each player not registered with a junior or minor hockey team or for those who have not previously filed such form.*
2. **Each team is required to pay a \$125 team fee to go towards the branch administration of the team.** Players, coaching staff and teacher sponsors **WHO ARE NOT REGISTERED WITH A MINOR HOCKEY ASSOCIATION OR JUNIOR TEAM** must be identified on the form with a check (x) and \$51.00 submitted for each identified player and \$36.00 for each such identified coaching staff. (**Payment must ACCOMPANY REGISTRATION FORM TO HNL OFFICE. Registration will not be recognized until payment has been made.**) **PLEASE NOTE THE DEADLINE FOR REGISTERING PLAYERS IS FEBRUARY 10.**
3. The branch office will verify the registration of players who are said to be registered through a Minor Hockey Association or Junior Team. Any said player not found to be registered through a Minor Hockey Association or Junior team, the said High School team will be invoiced for his/her registration.
4. Players on a High School team, who wish to participate with a Minor Hockey team or a Junior team, must register with the Minor Hockey Association or the Junior team in the usual manner, and his/her registration with the High School team does not have any affect on his Minor/Junior registration requirements. The Minor Association or Junior team will forward the usual forms and fees to HNL and any overpayment of registration fees will be returned to the High School team.

The preceding paragraph also applies to the High School team. If a player, coach, or teacher sponsor is registered with a Minor or Junior team he is not eligible to participate with a High School team until the High School team submits his registration on the proper form to HNL. However, in this case, no further registration fee would have to be submitted. **THIS PROCEDURE IS FOR THE HIGH SCHOOL TEAM ONLY.**

5. **High School teams must be registered before participating in any games and team roster forms must be submitted by January 10.** However, teams/players must be registered before participating in any games. **PLEASE NOTE THE DEADLINE FOR REGISTERING PLAYERS IS FEBRUARY 10.**
6. For the purpose of registration, each team must have the following qualification requirements.
 - All Coaches National Coaching Certification Program - Coach Stream
 - At least one on bench staff Hockey Canada Safety Program
 - All on bench staff Speak Out Program
 - All high school hockey teams must also have a teacher sponsor on the bench who has all registration and insurance fees paid to HNL
7. All players must where the STOP Patch on the back of their jersey properly attached in the appropriate location. Officials will be instructed to assess a two minute bench minor penalty to any player who is playing without a stop patch. The player will have to leave the ice and will not play until the Stop Patch is attached.

8. All players must wear Intra Oral Mouth Guards. The wearing of an intra oral mouth guard with strap (if not form fitting or custom made) is mandatory for all players. An exception may be permitted if the player has a letter from a doctor or association president, indicating the player cannot wear a mouth guard due to medical reasons. Officials will be instructed to assess a two minute minor penalty to any player who is not wearing an Intra Oral Mouth Guard. The player will have to leave the ice and will not play until a mouth guard is worn.
9. All players must wear BNQ certified neck guard including practices.
10. For Risk Management reasons, any member of a coaching staff not wearing a C.S.A. certified hockey helmet with chin strap during on ice activities will receive a one game suspension.
11. All on bench officials (except teacher-sponsors) must be screened by the HNL Volunteer Screening Committee prior to registration if they have not been previously screened.
12. All On Ice Officials (Referees and Linesmen) must be registered for the current hockey season with the HNL Officials Program and are responsible to the HNL Branch RIC. All officials must be in "Good Standing" with the Branch. Referees must be a Level Three Official or better and Linesmen a Level Two or better. Any exceptions to this would have to be approved by the Branch RIC. All assignments of On Ice Officials are subject to approval by the Branch RIC.
13. It is important that you receive tournament sanctioning for any invitational tournaments that you are hosting. Please complete the attached form if you are hosting any tournaments this season. We need this form at least 3 weeks prior to the tournament, and if there is no conflict with our minor hockey programs, there should be no problem to receive sanctioning.

The *SUSPENSION AND APPEAL PROCEDURES* are as follows:

14. ALL MATCH PENALTIES AND GROSS MISCONDUCTS assessed in High School and all other divisions of HNL WILL BE RULED ON BY THE PRESIDENT OF HOCKEY NEWFOUNDLAND & LABRADOR.
15. Suspensions for all other infractions will be in accordance with the minimum suspensions determined and approved by HNL. A listing of suspension guidelines is attached (Appendix A) and must be adhered to by all coaching staff. High School teams and leagues also have the authority to address the application of suspension provided no reductions exist in the number of games and/or time allotment assessed.
16. Every player has the right to appeal his/her suspension levied by HNL. Procedure for appeal is in accordance with HNL Regulation 507 which states:

"Any appeal against a suspension or ruling must be made in writing, signed by the individual or group concerned, to the Appeals Committee of HNL within 14 days of the date of the suspension or ruling which is being appealed. Such appeal must be accompanied by a payment of \$200.00 made payable to HNL. \$100 will be refundable if the appellant is successful in their appeal."

When a suspension or ruling has been given out by a High School team or the SSNL, the appeal must be made to the SSNL appeals committee.
17. A HIGH SCHOOL PLAYER who is also a registered MINOR or JUNIOR HOCKEY PLAYER, who receives a suspension for a Gross Misconduct or Match Penalty from HNL, must serve his suspension by applying games and/or time allotment in the division of which the infraction occurred, however, the player is suspended from all HNL sanctioned games until the suspension is served.

A HIGH SCHOOL PLAYER who is also a registered MINOR or JUNIOR HOCKEY PLAYER, who receives a suspension for all other infractions, must serve his suspension by applying games and/or time allotment in the division of which the infraction occurred however, the player is not suspended from all other HNL sanctioned games.

18. SUSPENSIONS MUST BE SERVED IN APPLICABLE LEAGUE GAMES AND TOURNAMENT GAMES.
19. When the suspension carries a time frame (i.e. 7 days), the player will serve the full 7 days. For example, if the infraction occurs during a game on Saturday, the player cannot return until the following Sunday. In no case can the day on which the infraction occurred be counted as a day of suspension.
20. When a high school player is suspended by Hockey Newfoundland and Labrador the following individuals will be notified in writing.
 - a. Player
 - b. Teacher representative
 - c. Team manager
 - d. League Convenor (if applicable)
 - e. Branch Referee in Chief
 - f. Minor Area Directors or Female Zone Coordinator
 - g. Local Minor Hockey Association or Junior Team (if applicable)



Hockey Newfoundland & Labrador SANCTIONING GUIDELINES

ON-ICE ACTIVITIES

1. Any activity which is a part of a Hockey Newfoundland & Labrador member association/league/team's program will be sanctioned. This may include fall/spring conditioning and evaluation camps. Any association/league/team having invitational or exhibition tournaments and jamborees must first receive the sanction of the HNL and will be required to complete a Tournament Sanction Request Form. The tournament sanctioning must be requested through the HNL Office three weeks prior to the commencement of the tournament. HNL does not sanction Summer Hockey with the exception of the HNL Program of Excellence and "AAA" Midget Training Camps. Summer hockey is considered between the time frame of May 1 to **July 31**.
2. TOURNAMENT POLICIES: "Within the jurisdiction of Hockey Newfoundland & Labrador, tournament sanctioning, coordination and operation cannot be subcontracted, transferred or conveyed in any form or manner to a non-member or private enterprise entity".
3. HNL member teams must be competing against other HNL or HC member teams in order to have coverage. Coverage will not be extended to HNL member teams who participate against a non HNL/HC member teams. HNL member teams competing against IIHF or USA hockey member teams in events sanctioned by the appropriate body will be covered. (See HC Regulation D, Exhibition Games and Tours).
4. One exception would be for "benefit games." "Benefit Games" in which a HNL member team is playing a game against a non HNL/HC member team in a fundraising situation, the HNL member team would be covered, however, coverage would not be extended to the non member team. An example of this would be the minor hockey dads playing against a local team in a fundraising or charity game. HNL may have the ability to sanction this form of activity at their discretion.
5. In cases where HNL has granted "overage" status to a minor hockey player, the player and those he or she competes against will be covered.
6. HNL may sanction fall or spring hockey schools if they are conducted by a member association and if all proceeds go back to the local minor hockey association.
7. HNL may sanction Skate-a-thons if involving registered members.

OFF-ICE ACTIVITIES

8. HNL will sanction dry land training if all participants are registered members and the training has the sanctioning of the association/league/team.
9. HNL will sanction year end banquets for registered associations/leagues/teams only.
10. HNL may sanction the following fundraising activities providing the association/league/team has the appropriate certification from the provincial government and lotteries license board: Chocolate bar sales, bottle drives, bingo, car washes, ticket sales and chuck a puck.

Any association/league/team holding special events and fundraising activities will be required to complete a Special Event Request Form for possible sanctioning. The Special Event sanctioning must be requested through the HNL Office three weeks prior to the commencement of the event. HNL will review each request separately and any events that are deemed to be high-risk events will not be sanctioned.

11. Fundraising activities and functions that will ***not be approved for Insurance Certificates or sanctioned*** by HNL are community festivals, rock concerts, dunk tanks, musical festivals, selling of alcohol, slo-pitch tournaments and other sports related activities.

Any activity or event requested that is not covered in these guidelines will be handled independently by HNL

Revised June 2004

TOURNAMENT REGULATIONS

HNL REGULATION SIX

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- (a) No association, team or player registered with Hockey Newfoundland and Labrador shall compete in any tournament unless the tournament has been granted sanctioned by Hockey Newfoundland and Labrador.*
- (b) No sanctioned tournament shall accept entries from any team this is not a registered member of Hockey Newfoundland and Labrador or Hockey Canada.*
- (c) Associations shall give a minimum of two {2} weeks notice to Hockey Newfoundland and Labrador prior to the event.*
- (d) Teams competing in tournaments shall request a copy of the approved sanction permit prior to tournament registration.*
- (e) All games in a sanctioned tournament shall be officiated by referees and linesmen registered with Hockey Newfoundland and Labrador.*
- (f) Teams participating in tournaments shall provide the host centre with a letter of approval from their association president.*
- (g) Failure to comply with the above regulations will result in disciplinary action by Hockey Newfoundland and Labrador.*
- (h) No team shall be permitted to play in any inter branch competition unless it has been given written permission by its members association and Hockey Newfoundland and Labrador.*
- (i) No team or player registered with Hockey Newfoundland and Labrador shall compete in a tournament in another Branch unless the tournament has been granted a sanction permit by the Branch in whose territory the tournament is to be conducted which is recognized by Hockey Newfoundland and Labrador.*

Hockey Newfoundland & Labrador

P.O. Box 176, Grand Falls-Windsor, NL A2A 2J4

Ph: 709-489-5512 Fax: 709-489-2273

Email: office@hockeynl.ca

SPECIAL EVENT/FUNDRAISING SANCTION REQUEST FORM

Requesting Association/League/Team: _____

Contact Person: _____ Email Address: _____

Address: _____ Postal Code: _____

City/Town: _____ Tel: _____ Fax: _____

Email: _____

***A copy of all facility contracts if applicable must accompany this request.**

| <u>Event</u> | <u>Dates</u> | <u>Location</u> | <u>Approved by HNL</u> |
|--------------|--------------|-----------------|------------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Requests must be forwarded to the branch office at least three weeks prior to the commencement of the event.

Description of the events:

Lotteries license or permit number(s): _____

Association / League President

Date Submitted